



MARSING MIDDLE SCHOOL

Building Independence and a Sense of Purpose
Through
Academic Achievement and Personal Development.

P.O. Box 340
205 8th Ave. West
Marsing, ID 83639
Phone: 896-4111 x397
Fax: 896-5128

www.marsingschools.org/MMS/
ps.marsingschools.org
iatl.marsingschools.org/moodle

Mr. Paul Webster
Principal

THIS STUDENT PLANNER BELONGS TO:

Name _____

Phone _____

Address _____

Grade _____

Homeroom _____

Lost Planners- each student will be provided one planner by the school. Students will be charged a fee to replace any planners that are lost, stolen, or damaged.

Marsing Middle School

Student Handbook

2011-2012

Table of Contents

<i>Welcome Letter.....</i>	<i>Page 3</i>
<i>Mission and Vision Statements.....</i>	<i>Page 3</i>
<i>Contact Numbers and Email.....</i>	<i>Page 3</i>
<i>Staff List.....</i>	<i>Page 4</i>
<i>Student Fees.....</i>	<i>Page 4</i>
<i>Student Attendance.....</i>	<i>Page 4</i>
<i>Special Services.....</i>	<i>Page 5</i>
<i>General Policies and Procedures.....</i>	<i>Page 6</i>
<i>Accidents and Injuries.....</i>	<i>Page 7</i>
<i>Withdrawal From School.....</i>	<i>Page 7</i>
<i>Closed Campus.....</i>	<i>Page 7</i>
<i>Visitor Policy.....</i>	<i>Page 7</i>
<i>School-Wide Leadership Team (School Improvement).....</i>	<i>Page 8</i>
<i>After School Program.....</i>	<i>Page 8</i>
<i>Academic Policies.....</i>	<i>Page 8</i>
<i>Late and Missing Work Policy.....</i>	<i>Page 8</i>
<i>Student Recognition Program.....</i>	<i>Page 10</i>
<i>Student-Led Conferences.....</i>	<i>Page 10</i>
<i>Student Promotion Policy.....</i>	<i>Page 11</i>
<i>Student Activities.....</i>	<i>Page 11</i>
<i>Bus Behavior.....</i>	<i>Page 12</i>
<i>Student Dress Code.....</i>	<i>Page 13</i>
<i>Personal Property Not Allowed.....</i>	<i>Page 13</i>
<i>Substance Abuse.....</i>	<i>Page 13</i>
<i>Discipline.....</i>	<i>Page 14</i>
<i>Consequences (Discipline Ladder).....</i>	<i>Page 15</i>
<i>Zero Tolerance Weapons Policy.....</i>	<i>Page 15</i>
<i>Specific Inappropriate Behaviors and Consequences.....</i>	<i>Pages 15-18</i>
<i>A. School Attendance</i>	
<i>B. Student/Student Relationships</i>	
<i>C. Student/Staff Relationships</i>	
<i>D. School Property</i>	
<i>E. Protection of the Public Safety</i>	
<i>F. Alcohol, Tobacco, and Drugs</i>	
<i>G. Other Disciplinary Infractions</i>	
<i>In School Suspension Program (ISS).....</i>	<i>Page 18</i>
<i>Out of School Suspension.....</i>	<i>Page 18</i>
<i>Acceptable Use Contract for Computer Service, and Networks.....</i>	<i>Page 21</i>
<i>District Calendar.....</i>	<i>Page 21</i>

MARSING MIDDLE SCHOOL

2011-2012

Dear Parents and Students,

We look forward to this school year, as we bring a new focus on our futures. From the moment you step into the school you will know that your primary job and our primary job at MMS is preparing you for success in your future education and in a career. Students grow up a great deal during their middle school years. We want to guide you in that process. We want to challenge you in that process. Finally, we want to support you in that process.

We will work together on building dreams and on building strengths to prepare for those dreams.

You will hear us talk about a positive atmosphere and about treating your peers in a professional way because "Your future is bigger than that." We will ask you to do your best work, not just enough to get by because "Your future is bigger than that." We will ask you to keep working, even when things become difficult, because that is what it takes to prepare for a great future.

Welcome to a great new year. Your future awaits. Make it as amazing as it can be.

Sincerely,
Mr. Webster

Our Mission

**Building Independence And A Sense of Purpose
Through
Academic Achievement And Personal Development**

Our Vision

- **Students, staff, parents, and community members promote an atmosphere highly dedicated to academic achievement.**
- **Students are actively engaged through important ideas, meaningful activities, real world connections, and cutting edge technology.**
- **Students are involved in a variety of academic and extra-curricular activities that develop mind, body, and character.**
- **Together, staff and students create a safe and non-threatening learning environment.**
- **We accept, promote, and celebrate diversity as an important part of our culture of learning.**

Important Phone Numbers

Marsing Middle School	896-4111	Ext. 397
Marsing District Office	896-4111	Ext. 197
Marsing Elementary School	896-4111	Ext. 497
Marsing High School	896-4111	Ext. 297

E-mail Contact

Teachers can be contacted by e-mail by using the following address setup:
first initial, last name@marsingschools.org (Joe Magoo would be jmagoo@marsingschools.org)

Our web site is: www.marsingschools.org/MMS/

PowerSchool Access for Kids and Parents: ps.marsingschools.org

Moodle for Student Work: iatl.marsingschools.org/moodle

MARSING MIDDLE SCHOOL STAFF ~ 2011-2012

Paul Webster.....	Principal.....	Office
John DeWitt.....	Counselor.....	Office
Kerri Dines.....	Secretary.....	Office
Loma Bittick.....	Pre-Algebra and Algebra.....	Room 2
Scott Bryant.....	P.E./Health.....	Gym
Dawn Clausen.....	Extended Resource Aide.....	Room 14
Tami Cotner.....	Extended Resource Teacher.....	Room 14
Juanita Deleon.....	6 th & 8 th Social Studies, Art, Tech.....	Room 6
Misty Dietz.....	7 th Literacy Block, Tech.....	Room 3
Jim Eisentrager.....	7 th Social Studies and Sci, Robotics, Tech.....	Room 5
Eric Graves.....	Math I and Technology.....	Room 7
Troy Lamkins.....	Custodian.....	Building
Deidra Little.....	6 th & 8 th Science, Weird Sci, Tech.....	Room 1
Bryan Marquardt.....	Math II and Pre-Algebra, Math Intervention.....	Room 10
Lisa Pender.....	8 th Literacy Block and Literacy Intervention.....	Room 11
Mona Randolph.....	Librarian Aide.....	M.S. Library
Dawn Sandmeyer.....	Beginning and Adv. Band, Choir.....	H.S.
Margaret Sewell-Dewey.....	Resource Room.....	H.S.
Melaney White.....	6 th Literacy Block, Publishing.....	Room 8
Joni Wood.....	Extended Resource Aide.....	Room 14

STUDENT FEES

***All Fees Are Optional**

P. E. Uniform	\$13.00	(Not required to purchase. Just need blue shorts and white shirt)
	Individual Cost	Shirt – \$7.00 Shorts-\$8.00
Yearbook	\$18.00	

Extra-Curricular Activity Fee \$60 For Each Sport (\$45 for officials, supplies, equipment; \$15 for transportation)
 There is a \$180 per year limit per family (MMS students only) and a \$400 per family limit at MMS/MHS.

***This fee primarily covers the cost of uniforms and of officials. Uniforms will be replaced, on a priority basis, every few years. The district general fund covers the majority of the more significant costs of transportation and coaching stipends. The activity fee does not guarantee that the student will get to play in every game or that playing time will be equal. However, per our school mission and vision, we will endeavor to help each student improve and participate to the best of their ability, within the resources that we have. Please request an application if you do not have the funds needed.

STUDENT ATTENDANCE REQUIREMENTS

Required Attendance and Philosophy

Idaho law and district policy requires the parents or guardians of any child between the ages of 7 and 16 to ensure that child to be in school, conforming to the attendance regulations unless the child is being comparably instructed in another setting. It is the philosophy of the Marsing Board of Trustees that attendance is an important factor in the education program of a student. Because it leads to academic success, better learning, and leads to success in the work-place, Marsing students are encouraged to be in attendance every day that school is in session.

Excusing Absences

In order for the absence to be excused, the parent or guardian must send a note or call the school during the absence or within 2 days after their return to school. Excuses sent later than that will not be accepted, and the absence will remain unexcused. A student with an unexcused absence may not make up the work or take a test and they may receive a detention. A student with an excused absence has two days for each day of absence in which to make up the work missed. Parents may excuse up to 9 absences per semester, based on their judgment. A doctor's note is required in order to excuse any absence beyond that.

Definitions

Excused Absences

- a. Any absence due to student's illness, injury or doctor's appointments. (May be verified by the principal.) If

a student is taken out for a medical appointment, he or she should bring confirmation of appointment from medical office.

- b. Any absence that has the prior knowledge of the parent or guardian. Parents may excuse up to nine (9) absences per semester.
- c. Any absence caused by a government agency that was not the result of an action by the student.

Unexcused Absences

- a. All absences other than those listed specifically as excused.
- b. Absences are listed as unexcused when the parent or guardian fails to notify the school of the absence within the 2 days specified above by either note or telephone.
- c. If a student fails to have an absence excused by the 2nd day of his or her return following an absence(s), he or she may receive a detention.

Consequences for Excessive Absences

Parent(s) or guardians will be notified by a warning letter or phone call when their child reaches five absences per quarter, even if they are excused. After that point, they may be required to provide a doctor's note for any absences. Parents and students with more than 9 absences in a semester or 18 absences in the school year may be referred to the prosecuting attorney's office for violation of the compulsory attendance law.

Exceptions

- b. A student will not be counted absent while participating in a school activity.
- c. An absence shall not be counted as unexcused when the principal determines that the absence was caused by an emergency and the number of absences allowed under "Excused Absences" does not exceed nine (9) per semester.

Tardy Policy:

Being on time to class is an essential part of demonstrating your willingness to work and learn. Student tardiness is a detriment to learning. Timeliness is an important life skill. The following consequences will be given for unexcused tardiness to class. Tardy counts start fresh at the beginning of each quarter. (Note: Any disciplinary action taken because of tardies will not be counted as a step on the discipline plan. However, not showing up for your detention assigned for tardies will count as a step on the plan). Students only receive consequences for unexcused tardies. If they are sent late to class with a note from another teacher or with an excuse from the school then they will be marked excused tardy (ET). In cases where the student's late arrival to school was not their own fault, parents may excuse up to 3 first period tardies each quarter.

<u># of Tardies</u>	<u>Consequence</u>
3rd Tardy	Warning notice with policy steps written out as follows
4th Tardy	After School Detention – Letter home
5th Tardy	After School Detention – Letter home
6th Tardy	After School Detention – Letter home
7th Tardy	After School Detention – Letter home
8th Tardy	After School Detention – Letter home
9th Tardy	In School Suspension – Mandatory conference with parents

SPECIAL SCHOOL SERVICES

Guidance and Counseling

An active, viable guidance program is an integral part of the overall education process in the Marsing School District. The need for such a program stems from a basic belief in the value and uniqueness of the individual and an awareness of the rapidly changing environment in which we live.

The counselor's office is always open to students. Although counselors cannot solve all student concerns, perhaps a new way of viewing difficult situations may be helpful.

Students are encouraged to explore careers and vocations through the counselor and to make realistic plans for the future. Assistance will be given to help students evaluate their study time and the techniques of doing school assignments.

Some of the primary responsibilities of our counselor are:

- Promoting successful academic and life behavior
- Resolving inter-student conflicts
- Meeting with students and teachers in areas of concern
- Coordinating advisory curriculum
- Coordinating with outside agencies and groups

- Spearheading prevention activities
- Promoting career awareness
- Offering teacher training on teen issues: drug use, self-esteem, etc.
- Being visible and accessible as a student advocate
- Working to support student promotion

The counselor may be contacted by parents or students in the office between classes, before or after school, or at lunchtime. If a counselor is not available, a message may be left at his office or the school office.

Library Resource Center

A library facility is available for your use. Take time to familiarize yourself with the services provided in this center. Mona Randolph will be assisting Pam Herman, the district librarian, to help you find references and information. Fines apply to late items. Students and parents are required to pay for lost items.

Special Education - Services are provided through the COSSA consortium (Canyon Owyhee School Services Agency (454-2087), an umbrella agency serving Marsing, Homedale, Parma, Notus, and Wilder school districts.

Access to Technology in our Community – Students and families may find access to computers and other resources at the Lizard Butte Library (896-4690) or at the Marsing Resource Center (896-5185).

GENERAL POLICIES AND PROCEDURES

Lockers

Student lockers are provided for the convenience of the students and to help protect school-issued property. Even though the lockers are assigned to students, the school does not relinquish control over lockers at any time. Students are responsible for articles in their lockers and are advised to keep them locked at all times. If a lock or locker does not function properly, make a report of it to the secretary. Sexually explicit pictures and/or posters depicting illegal substances or gang related materials/symbols are not permitted in lockers. The school will not provide locks. Parents should purchase **combination** locks, and students must report their locker combination to the school secretary.

Search and Seizure

It is permissible for school personnel to search students, their personal property, lockers, or desks when there is reasonable cause for suspecting that the search will turn up evidence that a student has violated or is violating either law or school rules. Searches must be approved and supervised by the principal or district superintendent.

Theft or Destruction of Property

Any student, who steals property, enters a locked building or enclosure, or who destroys, defaces or otherwise damages school property shall be immediately referred to the principal. The principal will investigate, and if circumstances warrant, refer the case to the appropriate legal authorities. Theft or destruction of property shall be handled as a major disciplinary offense. The student and his/her parent(s) or guardian(s) will be held responsible for restitution.

Textbooks and textbook fines:

All textbooks are distributed free of charge. Under normal conditions, a textbook is considered to have a lifetime of five years. If a textbook is lost or damaged the student will be fined at a rate that considers the cost of replacement as well as the expected life of the book. Our textbooks range in price from \$9 to \$80.

Use of Telephone

The office telephone is for school purposes, and may be used by teachers to support that purpose. With permission, students may use the teacher's phone to support school purposes or to assist them in communicating with their parents. If you need to stay after school to work you should ask to call from **that teacher's room** so that they can verify that you told your parents you were going to work in their room. If you need to contact you son or daughter during the school day please do not call or text their cell phone. Call the school and we will make sure to get a message to them.

Classroom Interruptions

To create and maintain the best learning atmosphere for students, interruptions during instructional times must be avoided. Please make all necessary arrangements with your child prior to school (such as permission slips, lunch money, homework assignments, instructions for after school arrangements) in order to prevent classroom interruption.

The office will not call into the classroom for any reason except for emergency or to call for a student leaving the campus. We will, however, deliver messages or notes, if needed.

Lunches

All students not in lunch detention must go to the cafeteria during lunch time, even if they bring a sack lunch or don't plan to eat. Hot lunches are provided at a cost of \$1.70 through the regular school lunch program. Breakfast is available before school each morning and is free of charge to all students. Cold lunches may be eaten in the cafeteria. Students may not drink pop in the cafeteria. Students are expected to deposit all trash in proper receptacles. Forms for free or reduced lunches may be obtained in the office. Students must remain in the cafeteria until it is time for them to be excused for recess. Lunchroom privileges may be revoked for improper behavior. Gum should not be taken into the cafeteria. Food should not be taken out of the cafeteria, except by special permission.

Vending Machines

While we have made efforts to stock our vending machines with healthier snacks and drinks, they should not be used to replace lunch. The items available in our vending machines will meet the requirements of the Marsing School District wellness policy. Vending machines may not be accessed before eating lunch in the cafeteria. They are also off-limits during class time. Each teacher will define whether any food or drink is allowed in their room.

Accidents and Injuries:

Students are to notify staff immediately in the case that an accident or an injury takes place. Staff will take reasonable measures to assess the needs and to provide first aide if needed. In cases where a medical situation may be life-threatening or very serious in nature emergency medical services will be called immediately, while first aide is being provided. Parents and/or emergency contacts will be contacted as soon as is practical, depending on the situation. All accidental injuries should be reported in writing on a district accident report. Accidental property damage should also be reported on this form.

Student Insurance

Injuries that occur from accidents during school hours or while participating in school activities are usually covered by family medical plans. Each school will provide parents and students the opportunity to obtain additional coverage from an approved insurance carrier at a nominal cost. The school district does have basic liability coverage, as required by the State of Idaho. Lost, stolen, or damaged equipment or clothing is not covered by district insurance. Students participating in extracurricular activities must have insurance or provide a signed waiver by parent or guardian.

Withdrawal From School

The procedure for checking out of school any time during the school year is as follows:

1. Authorization for withdrawal must be made by telephone or in person from parent or guardian.
2. Obtain a checkout slip from the office one day before you leave.
3. Have slip signed by the teachers, return all text books and library books, and make sure all fines are paid.
4. When the slip has been completed, return it to the office for the final checkout.
5. Transfer records for students going to other schools will be mailed upon request of that school.

Closed Campus

All students K-12 are to remain on campus from the time they arrive until the school day is over. Exceptions to this must be arranged between parents and school administration. Students in violation will be considered truant.

Visitors

Parents and guardians are always welcome to visit the school. All visitors are required to check in with the office. The office must approve visitors before they are allowed to attend classes with students. Student visitors are not allowed in the building or on school grounds during school time unless the principal has granted prior approval.

Federal Programs

Marsing Middle School receives federal funds from a variety of sources to better serve its students. Some of these funds serve specific sub-groups of students. We receive funds from the following sources and work diligently to wisely use them on behalf of our students.

- Title IA Schoolwide – Funds provided to schools with a high rate of poverty in order to help promote academic success and to promote college and career readiness. Part of these funds are set aside to help train parents to better help their students in school and to help them be more involved. Title I funds also help us serve the specific needs of homeless students under the McKinney-Vento Homeless Assistance Act.
- Title IC – Migrant Program
- Title IIA – Professional Development

- Title IID – Technology Grant
- Title III – Language Acquisition
- 21st Century After School Programs – Funds the MMS Learning Lab

We value student and parent input on the use of these funds to better serve our students and families. Marsing Middle School complies with federal law regarding other aspects of federal law. One of those is in the release of student information that is considered “directory information.” This provision is covered in the Family Educational Rights and Privacy Act (FERPA). Parents and students are notified annually about what information may be released as “directory information.” If you have questions about this please ask. We will be prudent about what information is released. Parents do have a right to request that no directory information will be released.

Parental Involvement Policy:

Marsing Middle School highly values the involvement of parents in their child's education. Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student learning and other school activities. It is proven to have a huge impact on student success. We expect parents to play a major role in helping their children learn. Parents are encouraged to be actively involved in their child's education at school. Parents are full partners in decision making for their child's education and in serving on advisory committees at the school and district level. If you can see ways we can help you be better involved please let us know.

SCHOOL-WIDE LEADERSHIP TEAM

The school-wide leadership team is made up of the principal a group of representative teachers, and up to 5 parents. We welcome volunteer parent nominations. An election will be held if more than 5 nominations are submitted. This leadership team will focus on crucial issues that directly affect instruction, academic programs, and student achievement. The leadership team will also oversee professional development.

AFTER SCHOOL – LEARNING LAB PROGRAM

Our after school learning lab program is funded with a federal 21st Century grant. It will run from Monday through Thursday from 3:05 until 5:30. The purpose of the program is three-fold: support for homework, intervention to strengthen specific academic skills, and enrichment with high quality activities that cannot be provided during the school day. Parents and students must apply in order to have permission to participate in this program. There will be limited spaces available. Applications will be available at the time of registration for school and may also be requested after that. Students attending the after school program must stay until they are excused at 5:30. They may not leave early unless their parent, guardian, or an adult on their emergency contact list signs them out. Attendance and participation in our after school program will be limited. Students who do not meet the requirements of the program may be disqualified from the program.

ACADEMIC POLICIES

Purpose and Meaning of Grades:

Student work is graded and reported in order to provide ongoing information to students and parents about their level of understanding and about their level of consistent effort in learning activities. Student achievement of learning goals makes up the majority of a student’s grade. Achievement of learning goals may be measured by a variety of assessments such as projects, essays, tests, quizzes, or other checks for learning. However, because effort and self discipline ought to be recognized, a portion of their grade may be composed of daily work and/or effort. For core classes this may equal up to 25% of their total grade.

PowerSchool:

Grades are posted and accessible to parents and students on *PowerSchool*. Grades are updated at least every 10 days. Please email or call Kerri Dines (kdines@marsingschools.org) if you need a username or password or if you are having problems getting into PowerSchool. The PowerSchool site is at ps.marsingschools.org.

Late and Missing Work:

It is extremely important that students turn in all of their work. Work that is not completed or not turned in drops the overall grade quickly, and harms the student’s ability to learn.

- **If You Are Absent:** The student is responsible to make up all work missed during an absence. Parents may ask the office to collect work to be sent home during an illness if necessary. Students are allowed up to two days for each day of an excused absence. Under extraordinary circumstances, additional time may be granted at the teacher’s or principal's discretion. After that the work falls into the guidelines below.
- **If You Have Not Been Responsible:** Work will not be worth full credit if it is turned in late but it must still be turned in as soon as possible. Possible credit for late assignments may be reduced by 10% of grade earned for

each day that it is late until possible credit is reduced to 50% of the grade earned. A 50% is an “F” but it is much better than a zero on that assignment. It is well worth the time and effort. After an excessive amount of time, some assignments become meaningless, as the class has moved on to new ideas. At some point, they may no longer be completed for credit. Your teacher will define what that point is. Please talk to your teacher about what you need to do in this situation.

- **If You Need Help:** If you are unable to complete an assignment because you need help understanding it, you must be responsible to go ask for help right away. You can bring a note from your parents or yourself the next day, explaining what you did to try and complete the assignment. You must communicate your request for help to your teacher right away. They can let you know the best time and place to get the help you need. Don't be afraid to ask. If you don't communicate with your teachers, they may interpret your need for help as a lack of responsibility or effort.

Grading Scale

Marsing Middle School adheres to the following grading scale.

97-100%.....	A+.....	4.0
93-96%.....	A.....	4.0
90-92%.....	A-.....	4.0
87-89%.....	B+.....	3.0
83-86%.....	B.....	3.0
80-82%.....	B-.....	3.0
77-79%.....	C+.....	2.0
73-76%.....	C.....	2.0
70-72%.....	C-.....	2.0
67-69%.....	D+.....	1.0
63-66%.....	D.....	1.0
60-62%.....	D-.....	1.0
0-59%.....	F.....	0

Progress Reports

Our ultimate goal is to build a sense of responsibility in each student for his/her own academic achievement. However, often middle school students need help getting organized and motivated to succeed. Progress reports will be sent to parents of all students at the mid-point of each nine-week quarter. Parents should not wait until mid-term grades are released to check on their student. Talk to them daily, check their planners, send notes or emails to teachers, check grades on PowerSchool, and/or request a progress printout from the office. If a conference is desired by the parent(s), please call the counselor's office and we will help you schedule that.

Report Cards

Report cards are issued to students four times a year, at the end of each 9 week quarter. These grades are stored permanently and become a part of the student record.

Helpful Homework Hints

1. Establish a specific study area.
2. Create a homework kit that contains pen, pencil, paper, ruler, etc.
3. Set a time when homework is part of your daily schedule. It may be helpful for parents to get involved with helping you learn. Parents should check student planners. If a student states that he or she does not have homework, have them read, practice multiplication tables, etc. to stick with a consistent scheduled homework time.
4. Place completed homework in the same spot each night so you will know where it is the next morning. This will help you remember to finish and bring the materials to school.
5. Learning is a life-long experience; it should be fun!

Marsing Middle School is committed to a positive attitude towards learning, improvement and excellence. It takes the involvement and support of parents, staff and students to make the middle school experience the best it can possibly be for each student.

STUDENT RECOGNITION PROGRAM

Daily: Semi-Random Demonstrations of Character and Achievement:
"Front of the Line Pass": You and one friend can go to the front of the lunch line.

***Each time a student is recognized Weekly, Bi-Weekly or Quarterly, his or her name will be placed into the "Husky Pride" box and have a chance to win a prize at the Quarterly Honor Assembly.

Student of the Week: Students may be selected by an anonymous staff member for displaying a specific Character Trait. Each of these students will meet with the Principal and Counselor at the end of each week and be provided a narrative with comments. They will also be presented with a reward.

Bi-Weekly Wall of Recognition: Qualify by either of Two Criteria:

- Current GPA: Having a GPA of 3.0 or Higher
- No D's or F's: Having ALL grades of "C-" or Higher

Quarterly:

Honor Roll:

- Certificates for a GPA of:
- Principal's List (4.0)
- Principal's List (3.5)
- Honor Roll (3.0)

Honor Card: Students on the Principal's List who also demonstrated excellent character will have the opportunity to apply for this card which will allow them to receive extra school privileges.

No Discipline Referrals: All students who do not get any discipline referrals will be placed in the drawing once.

Perfect Attendance: All of these student names will be posted on the Wall of Recognition and entered in the drawing.

Sports/Activities: Each student will be placed in the drawing one time when they successfully complete a season as a member of a school athletic team.

Student Recognition Drawing: There will be a drawing at the end of each quarterly Honor Assembly. Students can win a variety of prizes. Each recognition increases your chances of winning. Do more good things to up your odds at winning.

Student-Led Conferences

Students will be responsible to lead their own conference with their parent and their advisor in October and February. Appointments will be made with each family. Attendance at student-led conferences is not optional. This is an integral part of the education process for each parent. The student will discuss their work in each of their classes. This format will allow the parents to have an in-depth discussion with their child and his/her advisor about all of his/her classes. If additional conferences are desired or necessary, appointments can be made at the time of their student-led conference.

If parents wish to schedule an individual conference at any time during the school year, they may do so by contacting the counselor, principal, or teacher.

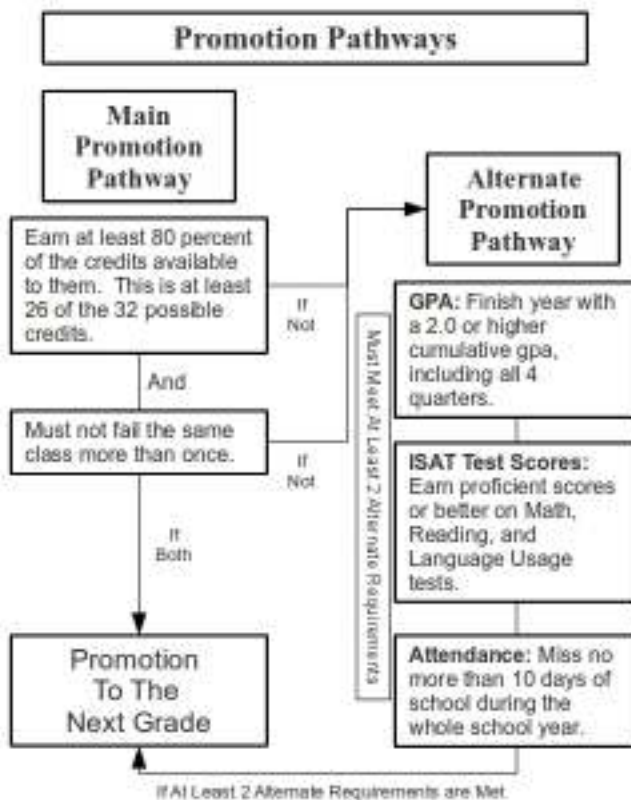
Standardized Testing

The Idaho Standard Achievement Testing (ISAT) will be given to students in the spring. This standardized achievement test measures knowledge and skills accumulated by students in Reading, Language Arts, Mathematics, and Science. The tests are based on the Idaho state standards for student achievement. Results are discussed with students, parents and teachers to determine achievement levels and areas needing improvement.

Student Promotion Policy

The Structure and Function of the Promotion Committee:

- The promotion committee will use the following pathways to determine if a student is ready to be promoted to the next grade.
- The promotion committee will be made up of at least the principal and two teachers. It may also include the counselor and/or additional teachers.
- The promotion committee will meet with students quarterly that have one or more F's in any of their core classes. The purposes of these meetings are to reinforce the policy, to notify the student of their academic situation, to remind the student of his/her responsibilities, and to make plans for promoting success in the upcoming quarter. Notification of the student's current status will be sent home after each meeting.
- Students who do not meet the above pathways for promotion may request a meeting with the promotion committee in the event of extenuating circumstances, such as documented long-term illness, family emergencies, prior retention, etc.
- Individual cases may be appealed to the school board.



Incentives:

- Incentives will be provided for students who are currently on track for promotion.

Interventions:

- Upon failing a class, students will be given an opportunity to redo that course via an outside vendor or via other complete course options. If they earn a passing grade in an acceptable course, then that grade can be transferred in to MMS to count towards their credits. Parents and students are responsible for the costs of re-taking courses that they have failed.

***Reference: IDAPA Code: 08.02.03 – Rules Governing Thoroughness

STUDENT ACTIVITIES

Clubs and Athletics

Football/Volleyball

Student Council

Wrestling Basketball

Track and Field

*Our athletic conference only includes school sports for 7th and 8th graders. There are many community sports available to 6th graders.

All students participating in athletics or other extra-curricular activities must meet the following requirements, as described in the Marsing School District Co-Curricular Code. They must also show a commitment to their team and to discipline and hard work in their sport or activity.

- Pay fee for participation in that activity (a sticker will be added to their ID card).
- Have a current co-curricular agreement on file in the office.
- Have a medical physical or a waiver form on file (athletics only)
- Purchase insurance or have a signed waiver for insurance
- Maintain a GPA of at least 2.0 (GPA checks will be made at each quarter and mid-term). Quarter 4 gpa's will be checked for fall sports.
- Students who do not meet the above gpa requirement may submit a written appeal for an academic contract. Contract requests will be considered by the principal, activities director, and coach on a case-by-case basis. If a

contract is granted the requirements will be set higher than the standard 2.0 eligibility requirement. No more than one contract will be granted per student in a year.

- Follow the rules and guidelines of the coach and supervisor of that activity (consequences described in co-curricular code).
- Follow the rules and guidelines of our school and community (consequences described in co-curricular code).

Activity Attendance Policy

Students who are absent or who arrive at school after the beginning of first period are not eligible to compete in co-curricular activities on that day unless written/oral permission is granted by the principal. A note from the doctor or dentist is required. *Students may not play or practice if their absence is unexcused for a full day or part of a day.* Students who are absent for the school day may not come after school to attend an after school activity. Students who miss all or part of school the day after a competition will not be able to participate in the next competition (see details in co-curricular code).

Missing practice will affect eligibility and participation (playing time) for a student's next game. Three (3) unexcused practices will result in dismissal from the rest of the season's games. (Unexcused: Failure of student or parents to notify the coach that the athlete is going to miss practice for an unavoidable reason). *Students who are suspended out of school or in ISS will not be allowed to attend or participate in a school sponsored extra-curricular activity or practice. Students who have to serve after school detention must communicate with their coach ahead of time, report to practice immediately after detention, and may have consequences for missing part of practice.*

Extracurricular Transportation

All students participating in extracurricular activities that involve transportation **must** use school-provided transportation unless otherwise authorized by the building principal or superintendent. Transportation home is permissible by a parent or guardian with written permission given to the head coach.

Spectator Code of Ethics

1. Spectators are an important part of the game and should conform to accepted standards of good sportsmanship and behavior.
2. Spectators should at all times respect officials, visiting coaches and players, as guests in the community, and extend all courtesies to them, as they do to home coaches and players.
3. Enthusiastic and wholesome cheering is encouraged.
4. Booing and other disrespectful gestures, activities or remarks are to be avoided at all times.
5. Noisemakers are not allowed at athletic activities.

BUS BEHAVIOR

Good behavior on buses is essential in order for student safety to be maintained. Students are asked to abide by the following rules:

1. All students must be seated while the bus is in motion
2. No rough or boisterous play is permitted
3. Students are not permitted to lean out of the windows.
4. Spitting, inappropriate language, throwing things in or from the bus, or other forms of misconduct is forbidden.

Students who refuse to behave appropriately will be subject to the following penalties:

- | | |
|-----------------|--|
| First offense: | To be handled by the driver. Transportation supervisor and/or principal will notify parents or guardians. |
| Second offense: | Transportation supervisor and/or principal meet with student and contact parents or guardians. Student may forfeit the right to ride the bus for up to 3 school days. The student must be in attendance those days. |
| Third offense: | Transportation supervisor and/or principal meet with student and contact parents or guardians. Student may forfeit the right to ride the bus for one week (five school days). The student must be in attendance those days. |
| Fourth offense: | Driver refers to transportation supervisor and/or principal. Principal meets with student and contacts parents or guardians. Student is referred to superintendent if warranted. Student may forfeit the right to ride the bus for the balance of the school year. Students must continue to be in attendance at school or be considered truant. Denial of bus privileges for more than 5 days requires School Board action. |

* Students who wish to ride a bus other than their assigned bus **must** provide a written note or phone call from their parent/guardian to the school office before noon the day of the change.

STUDENT DRESS CODE

Students are encouraged to dress in such a way as to contribute to school pride and morale. Use good judgment in choosing what you wear. Clothing choices may not distract or negatively impact the educational setting. Parents will be called to bring appropriate clothes for students who are not dressed appropriately. Repeated dress code violations will be treated as a refusal to follow instructions.

Marsing Middle School also prohibits the following items:

- a. Any clothing, notebook, or jewelry that distracts from the learning process or which sends a negative message or endangers others.
- b. Hanging belts or chains of any kind or length
- c. Headgear: No headgear (Hats, stocking caps, hoods, visors, bandannas or sunglasses) may be worn inside the building, except on special occasions approved by the principal (spirit day). Hats without a negative message may be worn outdoors. Bandannas are not allowed on campus at all and may be considered as gang related.
- d. Revealing Clothing: Short shorts (shorts shorter than hands when hands are held down by one's side); mini-skirts, see-through or low-cut blouses, tank tops, spaghetti straps, short shirts or low pants that expose the mid section of the body, saggy pants (more than two sizes larger than the student's waist or that do not stay up, even with a belt).
- e. Inappropriate messages on clothing to include gang related, alcohol, tobacco, drug, violence, or obscene or sexual innuendos. These include but are not limited to Player 69, Eight Ball, or Anarchy signs and symbols.
- f. Cross-gender clothes except on special occasions (ex. Spirit week)
- g. Any form of writing, signs, or symbols written on a person's body. Any permanent tattoos must be covered with clothing.

P.E. students are expected to wear blue shorts and a white/gray T-shirt during class. Students can purchase a P.E. uniform of these colors through the office or wear similar clothes from home.

Personal Property Not Allowed at School

Because of general distraction to the educational process, the following items are **not** allowed at school. Exceptions will only be authorized through the principal and any items brought must remain in the school office during the school day.

- Skates or Skateboards of any kind. If feet are on the board or skates while on campus the board will be confiscated and returned to parents.
- Phones and Electronic Devices: Cell phones and any other electronic devices may not be turned on or out from the first bell to go to class until they are excused from school at the end of the day. They will be confiscated if they are out (Even if just opening them up to look at them). Some students carry them for contacting their parents after school. This is acceptable, at your own risk of loss, understanding that the cell phone or device should not even be looked at from the time they arrive on school property until school is excused. The first time a device is confiscated it may be returned by the office after school. After the first time a device is confiscated it will only be returned to a parent (Coaches may approve electronic devices for use while traveling on the bus).
- Sports Cards or Fantasy Cards
- Pets are not allowed at school, unless brought for one period by prior arrangement with the school.

SUBSTANCE ABUSE

Philosophy

It is the Idaho legislature's intent that parental involvement in all aspects of a child's education in Idaho public schools be part of each school district's policy. Drug prevention programs and counseling for students under the custody and care of the public schools is included in this intent.

The Board of Trustees recognizes that student use of chemical substances, including alcohol, is a serious problem of utmost concern in our society. Alcohol and drug use is detrimental to a state of well being and undermines the aim of education which is to enable individuals to develop to their full potential. The district seeks to ensure the highest standards of learning in the classroom and recognizes that use of chemical substances including alcohol creates educational, economic and legal problems.

Prohibitions

A student shall not manufacture, possess, use, transmit, traffic in or be under the influence of any of the following while on the school grounds or off the school grounds, while attending a school activity, function or event (see discipline category F-1 and district policy 502.1):

- a. Tobacco or alcohol in any form.

- b. Any substance or controlled substance that is illegal under Idaho law, including any imitation or synthetic product that has the purpose or intention of creating the same effects or same physical impact to the body as a substance covered under the definition.
- c. Any substance commonly thought of as medication, when a prescription is needed for acquisition.

As a deterrent to substance abuse problems, each school will establish a plan utilizing the drug interventionist to assess and monitor students who exhibit signs of alcohol and/or substance use. If either students or parents do not wish to cooperate in making needed assistance available, the student's status in school will be re-evaluated, taking into account the best interest of the student, the nature of the problem, and the health, safety, welfare, educational opportunities, and rights of other students and staff.

DISCIPLINE

The school board administration and staff believe that the primary obligation for developing self-discipline, responsibility and respect for others rests with the parents and the home. Students who have developed these qualities normally progress well. Marsing Middle School is also concerned with the development of attitudes, habits, and behaviors and will endeavor to provide a proper climate for learning. We will strive to work cooperatively with parents in the students' development of character.

Teachers want all students to learn, but disruptive students can thwart their efforts. When students do not follow the rules of proper conduct, the school is responsible to take action in the interest of those students as well as the other students in the school. In order to meet this shared responsibility of providing a safe and orderly environment, we have instituted the following discipline plan.

GUIDELINES FOR USE OF ADMINISTRATIVE DISCIPLINE PLAN

1. All teachers will maintain a classroom management plan within their classrooms to handle any problems that occur within the classroom. This plan will be fair and consistent and will be clearly posted and communicated. As part of this plan, provisions for notifying the parents or guardians when a problem exists will be made. Teachers who send students to the office on a discipline referral will contact the parents or guardians regarding the reason for the referral. If the reason for the referral is an offense of Step 4 or above on the Administrative Discipline Plan, the principal will arrange a parent conference to be held on the earliest possible date and time following the offense.
2. A disciplinary file will be initiated for each student referred to the office. A record of each violation as well as the step assigned will be maintained. Parents will be notified in writing of all major violations resulting in referral to the office.
3. After a student has been placed on a step, the next violation will result in the student being advanced to the next step. A step may be "jumped" if the infraction calls for a higher entry-level step. For example if a student is already on Step 1 and commits a Step 4 violation, he/she will be advanced to Step 5.
4. When a student has been given after school detention, he/she must serve that detention on the next regularly scheduled detention afternoon. After school detentions will usually be held on **Tuesday** and **Thursday** afternoons (unless students and parents are notified otherwise). In every case, the parents or guardians will be notified before the detention is served. Students are expected to have parents sign & return a given referral as notification. Students who miss their detention without prior notice from their parents will have their penalty doubled and will go to the next step on the discipline plan.
5. A student may work his or her way back on the Discipline Plan by demonstrating good behavior. For each period of 7 school days without a referral, the student will be rewarded by reduction of one step. For instance, if a student is at Step 4 on the cumulative plan and has no referrals for 7 days, he/she will reduce to step 3. However, if he/she has a consequence 1 referral in less than 7 days, the student would move to Step 5.

Discipline Ladder: (Seven school days without a referral will move the student down one step).

Step 9	Five days OSS. Possible recommendation to the school board for expulsion. Conference with discipline committee. Written contract.
Step 8	4 days OSS. Conference with discipline committee. Written contract and weekly progress check for 2 months.
Step 7	3 days OSS . Conference with discipline committee. Written contract and weekly progress check for 2 months.
Step 6	2 to 3 days OSS. Conference with discipline committee. Written contract and weekly progress check for 2 months.
Step 5	1 to 3 days of OSS. Conference with discipline committee. Written contract and weekly progress check for 2 months.
Step 4	1 to 3 days of ISS. Written contract and weekly progress check for 2 months. Notice sent home with student or phone call.
Step 3	1 day ISS. Notice sent home with student or phone call.
Step 2	60 minutes after school detention. Notice sent home with student.
Step 1	30 minutes after school detention. Notice sent home with student.
Step 0	None.

*****Due Process:** Every student is entitled to minimum due process. The student must be informed of the charges, the potential consequences of the act, and must have an opportunity to present his or her version of the incident in question.

Zero Tolerance Weapons Policy

Because our chief concern is for student safety and well-being, Marsing School District has a **Zero Tolerance Weapons Policy. Dangerous items: Guns, ammunition, knives, matches, lighters, fireworks and other items which may be reasonably considered dangerous, shall not be brought to school by students.** Such items shall be confiscated and delivered to the building principal. This will be handled as a major discipline matter. Suspension and expulsion will be considered. Disposition of the items will be at the discretion of the building principal. District policy allows the superintendent to grant prior approval for specific “zero tolerance” items which may be used for instructional purposes.

INAPPROPRIATE BEHAVIORS AND CONSEQUENCES

A. School Attendance

- A-1 **Truancy/Unexcused Absence:** The act of being absent from school for part or all of a school day without permission of parents or school administrators. The sheriff may be contacted. Consequence 3-4.
- A-2 **Leaving Campus without Checking Out:** The act of leaving school without checking out through the office. (Students who arrive on school property in the morning may not leave campus to go to the store.) The sheriff may be contacted. Consequence 3-4.

B. Student/Student Relationships

- B-1 **Bullying / Intimidating or Harassment:** Any intentional written, verbal, or physical act or threat that a reasonable person under the circumstances should know will have the effect of harming a student, damaging a student’s property, placing a student in reasonable fear of harm to his/her person, or placing a student in reasonable fear of damage to his/her property. This also includes behavior that is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student. These acts may also be carried out by way of a computer or telephone. (Idaho code section 18-917A) Consequence 2-4
*Threatening or Intimidating acts to a criminal degree may be referred to the police, as well as extended suspension, or referred to board for expulsion.

- B-2 **Physical Attack:** The act of physically assaulting or, in some manner, attempting to injure any student on school property or going to or from school. Consequence 5 (Referral to police when appropriate)
- B-3 **Disrespect:** The act of insulting, calling derogatory names, using obscenity toward, dishonoring or, in other manner, abusing verbally or in writing any member of the student body. Consequence 2-3
- B-4 **Sexual Harassment:** This includes any type of unwelcome or unwanted conduct of a sexual nature committed by any student or staff member of the district. Examples include but are not limited to sexual references, jokes, innuendos, leering, whistling, pinching, touching, sexually suggestive writing or drawing, or demanding sexual favors in exchange for something of value. Consequence 3-4. Sexual harassment may be considered under “physical attack” above.
- B-5 **Shake Down:** The act of extorting things of value from a person in the school under pressure of implied or expressed threats. Consequence 4-5 (Referral to police when appropriate)
- B-6 **Fighting:** The act of involving hostile bodily contact in or on school property, or going to or from school, including any activity under sponsorship. Consequence 4-5 (Referral to police when appropriate)
- B-7 **Scuffle or Horseplay:** This includes not keeping their hands or body to themselves but is not done in a hostile manner. The act of tripping, shoving, bumping, wrestling, etc. Consequence 1 or 2
- B-8 **Throwing Objects:** Consequence 1-5, depending on the objects thrown and the danger, hostility, and context of the situation.
- B-9 **Property Damage:** Consequence 1-3 based on the violation or cost of item damaged (parent contacted and restitution required).
- B-10 **Theft:** Consequence 1-4 based on violation. Restitution required. Contact parents. Refer to police when appropriate. (Includes possession of another person’s property without their approval)

C. Student/Staff Relationships

- C-1 **Insubordination:** The act of willfully failing to respond or carry out a reasonable request by authorized school personnel. Consequence 1 to 4 depending on violation.
- C-2 **Threatening or intimidating acts:** The act of verbally or by gesture threatening the well-being, health or safety of any member of the school staff. Consequence 5-7 (Referral to police when appropriate.)
- C-3 **Physical Attack:** The act of physically assaulting any member of the school staff on school property or at any activity under school sponsorship. Consequence 7 (Notify police)
- C-4 **Disrespect:** The act of insulting, calling derogatory names, dishonoring, making gestures or in other manner abusing verbally or in writing any member of the school staff. Consequence 3-4
- C-5 **Disrespect for the property of a member of the school staff.**
 - a. Damage: Consequence 2. Restitution. Parental contact.
 - b. Theft: Consequence 3 or 4. Restitution. Refer to police when appropriate.
 - c. Major Theft/Damage: Consequence 5-6. Restitution. Refer to police.

D. School Property

- D-1 **Vandalism:** The act of willfully destroying public property.
 - a. Destruction: The act of rendering unusable. Consequence 5-6. Restitution. Refer to police.
 - d. Defacing: The act of damaging property requiring cleaning or repair. Consequence 1-4. Restitution required if necessary.
 - c. Misuse of Printed Material: The act of destroying or defacing magazines, books, grade books or other printed material. Consequence 2-5. Restitution required.
- D-2 **Theft:**
 - a. Minor Theft: Not serious enough to report to police. Consequence 1-3. Restitution required.
 - b. Major Theft: Considerable enough to be reported to police. Consequence 5. Restitution required and referral to police.
 - c. Possession of Stolen Property: Consequence 1-4, depending on the knowledge and value of the item.
- D-3 **Abuse of School Grounds:** Consequence 4-5. Restitution required. Referral to police when appropriate.
- D-4 **Littering:** Consequence 1
- D-5 **Misuse of Food:** The act of consuming food or drink other than in assigned areas. Also, throwing of food. Consequence 1-3.

E. Protection of the Public Safety

- E-1 **Possession of or Detonation of Fireworks or other Explosive Devices:** Consequence 4-9. Referral to police if necessary.
- E-2 **False Alarms:**

- a. The act of initiating a fire alarm or initiating a report warning of a fire or other catastrophe without just cause. Consequence 6-9 Referral to police.
- d. e. Bomb threat: Consequence 9. Refer to police
- E-3 **Arson:** The act of willfully and maliciously burning or attempting to burn any part of any building or any property of the school or of its staff and students. Consequence 7-9. Referral to police and fire department chief.
- E-4 **Possession of Lighter or Matches:** Consequence 1-3
- E-5 **Possession of Weapons:** The act of having a weapon or other dangerous items on person or in locker. Consequence 5-9. Referral to police. (see section 502.8 of district policy for zero tolerance policy)

F. Alcohol, Tobacco and Drugs

- F-1 **Alcohol and Drugs:**
 - a. Possession: Consequence 7-9. Possession of any alcohol or drugs or drug paraphernalia. Police involved in re-admission conference and referral to support systems. Second offense will be referral to the school board with the principal's recommendation for expulsion (See district policy 502.1).
 - b. Selling or Transmitting: Consequence 7-9 (Expulsion hearing). Referral to support systems for assessment and appropriate services. Referral to police for prosecution.
 - c. Noticeably Under the Influence: Consequence 7-9. Referral to police when appropriate and referral for informal assessment and appropriate services. Second offense will be referral to the school board with the principal's recommendation for expulsion.
 - d. Observed Use: Consequence 7-9. Referral to police when appropriate and referral for informal assessment and appropriate services. Second offense will be referral to the school board with the principal's recommendation for expulsion.
 - e. Misuse of Prescribed or Over-The-Counter Medication: Medication taken by student or in student's possession that has not been properly checked into school office with doctor's signature. Ask for a copy of board policy or permission forms if you need your child to have medication at school. This way you can understand the specific restrictions. Consequence 4-5
- F-2 **Tobacco:**
 - a. Possession: consequence 7-9. The tobacco substance will be confiscated and not returned to the student. Sheriff may be contacted. Second offense, consequence 6 and third offense, consequence 7.
 - b. Use or Distribution: Consequence 7-9. Referral to police for ordinance violation. Second referral Consequence 7-9.

G. Other Disciplinary Infractions

- G-1 **Repeated or Serious Classroom Disruption:** A repeated classroom violation would include a student who has had documented warnings and classroom consequences on 4 days during the quarter. Consequence 3
- G-2 **Disruption of Meeting or Assembly:** Consequence 1-2. Possible exclusion.
- G-3 **Cheating:** The act of stealing a test, tampering with a grade book, copying work, etc. Consequence 1-2 (And possibly a score of 0 on the test or assignment.)
- G-4 **Forgery:** The act, written or spoken, of misrepresenting the truth (i.e. forged passes, parent signatures, false phone calls, misinformation to school personnel, etc.). Consequence 3-4.
- G-5 **Carrying Electronic Devices (Phones, Radios, Cameras, MP3 Players):** Exceptions for approved educational purposes. **First** offense - (Confiscated for day and returned to student at the end of the day) Warning; **Second** offense- returned to parents. Consequence 1
- G-6 **Being in an Unauthorized Area:** Consequence 1
- G-7 **Being an Accessory to a School Violation:** Consequence 1-3
(Consequence assignment at the principal's discretion depending on offense and level of involvement.)
- G-8 **Abusive or Offensive Language:** The act of using such language in the presence of staff members and/or students, including written notes and published material, as well as vocal. This includes drug symbols or pictures. Consequence 1-3.
- G-9 **Displays of Affection, or Similar Improper and/or Disruptive Behavior:** 1) Warning, 2) Consequence 1
- G-10 **Dress Code Violation:** The act of wearing clothing that is a distraction in school or detrimental to the health, safety or reputation of the student or school (See page 14). Shoes must be worn at all times. (The student will be sent home to change attire or be asked to cover with another article of clothing). Second offense will result in Consequence 1-2.

- G-11 **Gang Related Clothing, Writing, or Behavior:** Anything defined by local law enforcement as being gang related clothing, writing, or behavior. 1st Offense – Consequence 2-3; 2nd Offense Consequence 4-6; 3rd Offense - Consequence 9.
- G-12 **Network Acceptable Use Contract Violation:** Any act in violation of the district acceptable use contract for network use. Per the contract and per state and federal law, students may have to make monetary compensation to the district or individual, may be referred to law enforcement, may lose all or partial network access for up to a calendar year or more, and/or may receive a grade of “F” in one or more classes. These consequences are in addition to a discipline consequence of Consequence 1-5.
- G-13 Any situation not specifically covered by the above procedures will be dealt with on an individual basis and the penalty will be determined by the administration to fit the offense.

In School Suspension Program (ISS):

An In School Suspension program has been established in the middle school to help students and to improve the quality of instruction. Students who are repeat violators of the discipline code or who commit offenses that interfere with classroom instruction will be assigned to this class. **Students with multiple referrals or Step 3 or higher** will be placed in this program from one to three days. Students will complete a *green behavior check* for two days following their exit from this program. Failure to turn this in on time and at a high enough standard will result in an additional day of ISS and possibly additional steps. In ISS students must follow the ISS rules and complete all required schoolwork. Failure to do so will result in additional time in ISS. Students placed in ISS may not stay after school for extra-curricular activities on the day of their suspension. They must go home immediately unless they need to serve after school detention. Students and parents will receive full information at the time of assignment. They are given credit for all work completed in ISS.

Out of School Suspension (OSS):

Students may be placed in out of school suspension for up to 5 days. The superintendent and school board may assign additional days of out of school suspension. During OSS students will be required to keep up with their class work but will not be given credit for their work. Students in Out of School Suspension must not enter campus at all during their suspension, unless they have specific permission from the principal or superintendent to do so. They will be considered as trespassing if they do. Students will complete a *green behavior check* for two days following their re-entry from Out of School Suspension.

Parents-

Thank you for reading and discussing the Marsing Middle School student handbook with your son or daughter. Understanding school rules is an important part of creating a positive educational experience for all students. Please sign below to indicate that you have read and understand the student handbook. Your child can show this signed portion to their advisor on _____ .

Parent signature _____ Date _____

Student signature _____ Date _____

Marsing Joint School District #363
Acceptable Use Contract/Agreement for
Electronic Information, Service and Networks

The following agreement is a commitment by the students and parents to use the school equipment appropriately. The Marsing School District is committed to providing the best educational opportunities possible in computer education. For this reason, the Marsing School District is pleased to offer its students access to computer workstations, networks, and the Internet. *Access is a privilege not a right.*

While the District's intent is to make access to technology available in order to further educational goals and objectives, students may find other ways in which to use materials. Families should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. In addition, it is possible to purchase certain goods and services via the Internet, which could result in unwanted financial obligations for which a student's parent or guardian would be liable.

According to Marsing School District Policy, the following use of District-Provided Services are not permitted:

- a) The District provides network and internet access to students with the sole purpose of meeting instructional objectives. Any use that is not related to instruction or learning is a violation of this agreement.
- b) Accessing, uploading/downloading or distributing pornographic, obscene or sexually explicit material.
- c) Accessing or transmitting obscene or sexually explicit language or any material that is defamatory, inaccurate, abusive, profane, threatening, racially offensive, or illegal, or that encourages the use of controlled or illegal substances.
- d) Violating any local or federal statute.
- e) Vandalizing, damaging or disabling the property of another person or organization.
- f) Accessing another person's material, information or files without the implied direct permission of that person.
- g) Violating copyright, or otherwise use another person's intellectual property without prior approval or proper citation.
- h) Revealing the address, social security number, or personal phone number of yourself or another student. (FERPA) Parents may grant, in writing, permission to the principal for their son/daughter to disclose the above information for scholarship applications, etc.
- i) Accessing a personal email account, instant messenger account, or chat session. If you need to use email for academic purposes, you must have direct approval to do so by your teacher or administrator.
- j) Communicating a credit card, bank account or any other financial number.
- k) Using District-Provided Internet Access for commercial activities by for-profit organizations, product promotion, political lobbying or illegal activities.
- l) Attempting to access any computer for other than the programs necessary for the class in which he/she is currently enrolled.
- m) Removing, installing, or altering any programs, other than those approved by the school and/or the instructor.
- n) Using the network in a way that disrupts the use of the network for other users.
- o) Sharing passwords.
- p) Vandalizing equipment, data of another user, the network, or any of the agencies or other networks that are connected to the Internet. This includes, but is not limited to, the creation or knowing transmission of computer viruses.
- q) Backups of data are the sole responsibility of the user. Marsing School District will maintain, without guarantee, a backup of data contained on district servers.

Toward this end, any student who violates any of the above may be removed from the class he/she is enrolled with a grade of "F" and that student may be denied access to any computer while attending Marsing School District for a period of not less than one school year. The student may also be subject to further disciplinary action and/or financial obligation for replacement/repairs.

Security on the computer system is a high priority. If a user can or thinks he/she can identify a security problem on the network, the user must notify a system administrator or teacher. Users having accounts or passwords may not let others use the account or password.

Users must refrain from any use that is not consistent with the policies, purposes, or objectives of the Marsing School District. For further information about legal issues related to this contract, see the Marsing School District policy manual and Idaho Code Sections 18-2201, 18-2202, and 9-340.

After reading the 'Acceptable Use Contract/Agreement' of the Marsing Joint School District #363 in compliance with policy for use of electronic information, services, and networks, please complete this form to indicate that you agree with the terms and conditions outlined. The signatures of both the student and the parent are **mandatory** before access is granted.

As a user of the Marsing School District's computer network(s), I have read and hereby agree to comply with the Marsing School District's requirements for district-provided access to electronic information, services, and networks.

Student printed Name: _____ Grade _____

Student Signature: _____ Date _____

School Being Attended: _____

As parent/legal guardian of the student signing above, I grant permission for my child to access networked computer services as indicated below, by my signature. I have read the contract, and I understand that I may be held responsible for my child's violations. I realize that access to materials on the Internet is restricted and that staff will be monitoring students. However, I also recognize it is impossible for Marsing schools to restrict access to all materials. I understand that some materials on the Internet may be objectionable; therefore, I agree to accept responsibility for guiding my child, and conveying to him/her appropriate standards for selecting, sharing, and or exploring information and electronic media.

Your signature in I and/or II indicates that you DO want your child to be able to access I) the network and II) the Internet.

- I. I want my child to have network access. (This would give the student access to several school-owned software programs including, but not limited to, word processors, presentation software, database software and spreadsheets.)

The goal in bringing internet access to our schools is to provide students and staff with opportunities to research resources and communication possibilities not previously offered.

- II. I want my child to have Internet access. (This would give the student access to the World Wide Web, for example).

Parent/Guardian Printed Name: _____ Date _____

Parent/Guardian Signature: _____ Date _____

ADOPTED 6/6/11

Marsing Joint School District No. 363
2011-2012 Calendar

ADOPTED 6/6/11

Month	Student Days	Teacher Days	DESCRIPTION
August 2011 M T W TH F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30 31	11	13	August 1 - Schools Offices Open August 8 - Counselors & Librarians Report August 15 - Teachers' First Day August 17 - Students' First Day
September 2011 M T W TH F 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30	21	22	September 5 - Labor Day NO SCHOOL
October 2011 M T W TH F 3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31	17	19	October 6-7 - State Teacher Conferences, Non-Contract Days NO SCHOOL October 14 - End of 1st Quarter October 21 - Staff Development NO SCHOOL October 24-27 - Parent/Teacher Conferences October 28 - NO SCHOOL (Trade Day)
November 2011 M T W TH F 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30	19	20	November 23-25 - Thanksgiving Vacation NO SCHOOL
December 2011 M T W TH F 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30	12	15	December 16 - End of 2nd Quarter/1st Semester December 19-20 - Staff Development NO SCHOOL December 19 to January 2 - Students Christmas Vacation NO SCHOOL December 21 to January 2 - Staff Christmas Vacation NO SCHOOL
January 2012 M T W TH F 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30 31	20	21	January 3 - School Resumes January 16 - Martin Luther King Day NO SCHOOL
February 2012 M T W TH F 1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29	20	21	February 20 - President's Day NO SCHOOL
March 2012 M T W TH F 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30	15	17	March 7 - End of 3rd Quarter March 16 - Staff Development NO SCHOOL March 19-22 - Parent-Teacher Conferences March 23 - NO SCHOOL (Trade Day) March 26-30 - Spring Break NO SCHOOL
April 2012 M T W TH F 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30	20	20	April 20 - NO SCHOOL
May 2012 M T W TH F 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30 31	14	15	May 18 - Last Day for Students. Dismiss 12:00 Noon May ____ - 8th Grade Recognition Night, 7:00 p.m. May ____ - Graduation, 7:00 p.m. May 21 - Last Day for Teachers May 28 - Memorial Day May 29 - Counselors & Librarians Last Day
June 2012 M T W TH F 1 4 5 6 7 8 11 12 13 14 15	169	183	June 4 - School Offices Close

Teacher work day / no students
Students' first & last day of school

Unpaid Vacation / No School Day
Paid Holiday / Trade Day / No School Day